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| **HALTHAM PARISH MEETING** |

3rd October 2023

**NOTICE.**

An extraordinary meeting of Haltham Parish Meeting has been called to be held at 6pm Monday 9th October in the building of St Benedicts’ Church.

Due to evenings closing in, you are advised to bring your own artificial lighting to assist in maintaining a satisfactory level of safety for everybody.

The proposed agenda for the meeting is laid out below:-

All those present to sign into the meeting.

Proposed Agenda

1. Emergency arrangements.
2. Apologies for absence.
3. Acceptance of draft Minutes of May 2023 Annual Parish Meeting.
4. Signing of accepted minutes into the minute book.
5. Resignation of Chairman of Haltham Parish Meeting.
6. The floor to adopt a chairman to continue the meeting.
7. Process of adopting Chairman to continue the meeting.
8. Floor to be asked for a volunteer to be considered for the role of Clerk to the Parish meeting.
9. Close

Sean Matthews

Chairman Haltham Parish Meeting.